

All Birthday Party Requests Must Be Made at: www.wpnr.org

Have a
WILD
Birthday Party

at Winnie Palmer Nature Reserve
at Saint Vincent College



Winnie Palmer Nature Reserve
at Saint Vincent College

744 Walzer Way
Latrobe, PA 15650

Phone: 724-537-5284
Fax: 724-537-5286



A happy, hands-on celebration awaits your child during
a Nature Birthday Party at Winnie Palmer Nature
Reserve at Saint Vincent College.

Party Options and Information

Nature Birthday Parties are held at the Winnie Palmer Nature Reserve at Saint Vincent College Learning Center Barn for two hours. A WPNR staff facilitator will direct party activities for one hour. The classroom is reserved for one additional hour for your guests to use when the party facilitator concludes scheduled activities.

Themes

1. Box Turtle Birthday
2. Frog Fiasco Birthday
3. Going Buggy Birthday

Party Rates: \$10.00 per child
(Minimum 10, Maximum 25)

Age: Birthday parties are offered for children ages 5-11.

Group Size: WPNR charges for a minimum of 10 children for a birthday party. Party size cannot exceed 25 children. No party charge for adults.

Scheduling: Nature Birthday Parties can be requested ONLINE at www.wpnr.org. No phone or email requests will be accepted. Parties are offered from 10:00am-12:00pm or 1:00pm-3:00pm on Saturdays based on space and staff availability and must be scheduled in advance. A birthday party request is not a confirmation of party. WPNR staff will contact you with availability.

Payment: Pre-payment is required. When a party date is confirmed, you will receive a contract from Saint Vincent College Events and Conferences Services with final payment information. Payment must be received within 10 days in order to secure your party date or the reservation will be cancelled.

**All party options include a live animal show and either an outdoor activity or a game depending on the weather.*



Set-up & Decorations: You may arrive up to 30 minutes prior to the party to set-up. We will provide tables and chairs. Tables are 2.5 x 5 foot. You provide the table linens and decorations. Banners and streamers are permitted if all tape and/or string are removed at the conclusion of the party. Noisemakers, balloons, and/or piñatas are not permitted. You will have 30 minutes after the party for clean-up.

Cancellations & Refunds: If you must reschedule your party, we will do our best to find an alternative date. However, if rescheduling is not possible, the cancellation policy below will apply .

Cancellation Timeline:	Refund Amount:
More than a 20 day notice	100% refund
10 - 20 day notice	50% refund
Less than 10 day notice	NO REFUND

Food: Outside food is prohibited. All food orders must go through Saint Vincent College's contract with Parkhurst Dining and are available for order through the WPNR birthday party request. Treat bags are permitted without food items.

The Following Food Options are Available:

Cheese Pizza: \$9.95 One Topping Pizza: \$10.55
½ Sheet Cake: \$18.50 12 Cupcakes: \$7.55

Chips: \$1.20 per person Pretzels: \$1.20 per person
Lemonade: \$1.15 per person Water Set-Up: \$10.00

**Dairy/Gluten Free Meal Option: Grilled Chicken and Fresh Fruit*

Additional Fees:
An 18% service charge and 6.0% sales tax will be added to all food options.

Recycling, Trash, and Clean-Up: Please dispose of any trash or recyclables in the bins provided. Recycling Containers are located on each floor of the Learning Center Barn. We ask that you leave the room as you found it upon arrival or a clean up charge will be applied.

Supervision: You are responsible for the supervision of all children, which may include removing individuals from activities if they are not behaving in an appropriate manner. All partygoers must be chaperoned while exploring.

